



POSITION DESCRIPTION
WORSHIP DIRECTOR
CLASSIFICATION: PART TIME
Ministry Area: Worship

A. WESTBROOK'S VISION

By receiving all that God wants to give us and giving his blessings away we will create a caring community where all can belong, become like Christ and be a blessing to the world.

B. MINISTRY AREA PURPOSE

The worship area exists to honor God through the planning and implementation of weekly services that offers praise to God and leads the believer into worship.

C. ROLE

To develop, organize and oversee the worship of Westbrook Church so that people can grow and develop into authentic worshippers of God.

D. RESPONSIBILITIES

1. Provide leadership, vision and resource to shape the corporate identity of the Westbrook congregation in worship.
2. Develop volunteers for the Worship Team
 - a. Support the staff resourced, lay-led model by empowering, equipping and training others for effective worship ministry, rather than conducting ministry personally.
 - b. Recruit and audition potential musicians for worship teams.
 - c. Develop ministry teams for the planning and execution of services and programs and monitor those services and programs.
 - d. Continually develop the team of volunteers at a personal and musical level by suggesting areas for improvement and encouraging growth.
 - e. Continually develop professionally through seminars and conferences.
3. Organize worship area and worship ministry teams.
 - a. Scheduling of the teams who will be leading the church congregation in corporate worship, including sound people and slides people.
 - b. Arranging and/or leading weekly full-team practices/rehearsals.

- c. Oversee the weekly development of services and distribution of all worship ministry communications and correspondence.
 - d. Create and oversee annual Worship Arts Ministry budget, approve all check requests and expense reports within budget; get approval from Senior Pastor for all non-budget items.
4. Provide vision and leadership in the planning and enactment of corporate worship services and other special services.
- a. Assist with the creative process by contributing ideas for service elements.
 - b. Work with senior/speaking pastor's sermon theme, topic, title and text to plan services.
 - c. Attend weekly staff meetings to discuss past services and plan for upcoming ones.
 - d. Encourage excellence, purposeful creativity, meaningful variety and cultural relevance in corporate worship.

E. RELATIONSHIPS

- 1. Reports to the Senior Pastor.
- 2. Supervises instrumental and vocal music teams.

F. QUALIFICATIONS

- 1. Baccalaureate degree (required).
- 2. Organized and detail-oriented.
- 3. Ability to manage the Ministry Area.
- 4. Ability to attract, equip and mobilize a diverse group of volunteers.
- 5. Excellent interpersonal and communication skills.
- 6. Support the Vision and Values/Goals & Objectives of the Westbrook
- 7.. Endorse and support the Statement of Faith, the traditional evangelical theology for which Westbrook stands.
- 8. Remain a member in good standing at Westbrook.
- 9. Ability to handle confidential information professionally.
- 10. Ability to relate to other Westbrook staff and church attenders at large.